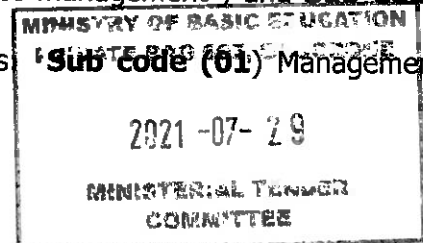


**TENDERING
PROCEDURES**

**T1.1 TENDER NOTICE and INVITATION TO
TENDER**

- **Republic of Botswana Ministry of Basic Education**
- **Tender Reference No. MOBE/MTC /P&PM/0173/2019-2020**
- Procurement Requirements are: Procurement of a Consultancy Services for Public Private Partnerships (PPP) Transactional Advisor for Secondary Schools Teachers' Staff Housing Project.
- Sealed Tender offers are invited from suitably qualified local and international registered companies with a proven track record for the provision of Consultancy Services for Public Private Partnerships (PPP) Transactional Advisor for Provision of Secondary Schools Teachers' Staff Houses.
- The Procuring Entity is the Department of Procurement and Project Management.
- Procurement Method is: Open International Competitive Bidding(ICB)
- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement and Asset Disposal Board (PPADB) in the following codes/categories:

Code 311: Project Management Services, **Sub code 01:** General Project Management or **Code: 316** (Real Estate Services), **Sub-Code: 04** (Property Consultancies) or **Code: 314** (Finance Related Services), **Sub-Code: 01** (Finance management) and **Sub Code 03:** (Accounting and auditing services) or **Code: (317)** Management and Business Consultancy Services **Sub code (01)** Management Consultancy Services: or



PPADB registration shall be verified online

For Foreign- Based companies

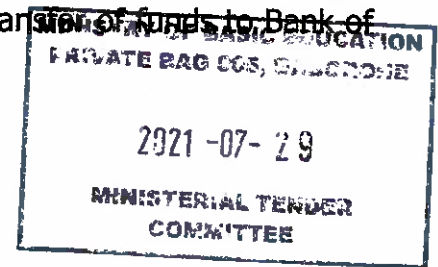
- Bidders must have certified copies of constitutive documents defining the legal status and place of registration in the country of origin and the place of operation.
- All the applicable socio-economic policies and programmes of the Government of Botswana regarding preference and reservation shall be applied in this tender.

Cabinet Directive Cab No: 34(B) 2014: Economic Diversification Drive (EDD) will be applied in this tender, Local Procurement Scheme (Presidential Directive 19 (B)/2013-and Statutory Instrument No.23 of 2020, all which is in line with the Citizen Economic Empowerment Policy and Section 66 (3) of the PPADB Act will also be applied where applicable as well in this tender.

Foreign companies must subcontract up to 30% of the work to 100% citizen owned companies in line with the Botswana Citizen Economic Empowerment

(CEE) Policy of 2012. To that end, the 100% citizen owned company's name should be provided, the percentage of work to be allocated to the contractor should be stated and a copy of the contract between the main contractor and the subcontractor and the sub-contractor should be availed.

- The physical address for collection of tender documents is: **Ministry of Basic Education, Government Enclave Block 6 Building, Floor 1 Office 16, Gaborone, Botswana.**
- Documents may be collected during working hours between 07:30hrs Central Africa Time (CAT) and 16:30hrs CAT, with effect from the 20th August 2021.
- A non-refundable deposit of **P1 100.00*** payable by cash, bank guaranteed cheque made out in favor of the Government of Botswana is required on collection of the tender documents and or Bidders are advised to make electronic transfer of funds to Bank of Botswana as per the banking details below:
- **BANK OF BOTSWANA**
- Government Remittance Account: **01010 00016 620000**
- BRANCH CODE: **91-01-67**
- SWIFT CODE: **B BOT BW GX**
- Reference: **MOBE/MTC /P&PM/0173/2019-2020**



For ease of identification, electronic transfers should be **referenced** and email proof of payments be forwarded to: borapoo@gov.bw / cmolebatsi@gov.bw .Upon receipt of payments, reconciliation will be made and when the money reflects in our accounts ,then the Invitation to Tender (ITT) will be issued to your email.

- A compulsory virtual tender clarification meeting will be held on the 15th September 2021, at 10:30hours CAT, with only those who would have purchased the tender documents. Any bidder who does not attend the compulsory virtual shall automatically be disqualified.

Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than fourteen (**14**) **working days** before the tender closing date to Mr **Cosmetic K. Molebatsi**, email cmolebatsi@gov.bw and Ms **Boipelo Mdletshe**, email borapoo@gov.bw at **Ministry of Basic Education** Tel No. (267) 3715208 / (267) 3715270, *Fax No. (267) 3928981

- The closing date and time for receipt of sealed tender offers is the 4th October 2021, at 10:00 hrs.(CAT).
- Late tender offers will / shall not be accepted.

A two (2) envelope procedure will be followed and that entails *submission of securely sealed bids with the original and all the sealed copies of the original Technical Offer placed in one separate sealed envelope clearly marked "technical proposal", whilst the sealed original and all the sealed copies of the Financial Offer are enclosed in another separate sealed envelope clearly labelled "Financial Proposal". The two sealed envelopes are then placed in one outer securely sealed envelope.*

- All tenderers shall submit One (1) original tender document clearly marked "ORIGINAL"

and two (2) duplicate copies of the original Document marked "COPY" in an envelope clearly labelled with the Tender Number and Title as follows;

"Tender Reference No. MOBE/MTC/P&PM/0173/2019-2020 Procurement of Consultancy Services for PPP Transaction Advisory Services for Secondary Schools Teachers Staff Housing Project", for The Ministry of Basic Education shall be hand delivered to;

The Secretary
Ministerial Tender Committee,
Ministry of Basic Education
1st Floor, Room 47
Block 6 Building- Government Enclave
Gaborone
Botswana

- The Technical and Financial Proposals shall be written in English only.

The Public Procurement and Asset Disposal Board's Standardised Conditions of Tender for Services apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

{Notwithstanding anything in the foregoing, the Government of Botswana is not bound to accept the lowest or any tender offer.}

K. Hara

The Secretary
Ministerial Tender Committee
Ministry of Basic Education

